

**From:** [Steele, Rachel](#)  
**To:** [Arceno, Mark Anthony](#); [Kelly, Logan](#); [Perez, Ashley](#); [Oliszewski, Alex](#)  
**Cc:** [Podalsky, Laura](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Neff, Jennifer](#)  
**Subject:** Comparative Studies and Theatre 3130H  
**Date:** Monday, September 11, 2023 9:24:43 AM  
**Attachments:** [image001.png](#)  
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Good morning,

On Wednesday, August 30th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a course proposal for Comparative Studies/Theatre 3130H.

The Subcommittee unanimously approved the request with 5 recommendations and 3 comments:

- a. *Recommendation:* The Subcommittee suggests that the departments correct the listing of the GEN Goals and ELOs for Traditions, Cultures, and Transformations. Specifically, they ask that the department remove reference to the Lived Environments Theme, as this course is requesting to be a part of the Traditions, Cultures, and Transformations Theme (syllabus pg. 3 and pg. 8). All the goals and ELOs for all GEN categories can be found on the [Arts and Sciences Curriculum and Assessment Services website](#) in an easy-to-copy/paste format.
- b. *Recommendation:* The Subcommittee recommends that the departments remove or greatly reduce the detail in the chart found on pgs. 6-22 of the syllabus. While the members of the Subcommittee appreciate the thorough work involved in creating this part of the document and acknowledge that what is contained here will be helpful for the Themes Subcommittee when they evaluate the course, they fear that this much detail may be overwhelming and confusing for students.
- c. *Recommendation:* The Subcommittee suggests that the department include information in the syllabus about how students can arrange meetings with the instructor outside of the standard office hours, since attending office hours is mandatory in weeks 11-16 (Honors Rationale pg. 6 under "Attendance and Participation").
- d. *Recommendation:* The Subcommittee recommends that the departments remove the word "synchronous" from the description of the course's Mode of Delivery (syllabus pg. 1), as the use of this particular term in the university environment implies that there is some type of online or distance learning component to the course.
- e. *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement (syllabus, pg. 29), which was updated to reflect the university's new COVID-19 policies in August 2023. The updated statement can be found in an easy-to-copy/paste format on the [ASC CAS website](#).
- f. *Comment:* The Subcommittee observes that the departments' rule about students being required (regardless of point values) to complete all papers and exams to pass the course (syllabus pg. 23) seems to indicate that missing even one of the 10 response papers will result in a student failing the class. They bring this to the departments' attention in case it was not their intention for this rule to apply to these small assignments.
- g. *Comment:* The Subcommittee observes that there are two meetings per week – a 3-hour seminar and a 1-hour discussion. Given that the course calendar indicates a similar preparation workload for both sessions, the subcommittee notes that some explanation about how the two types of meetings will differ would be helpful for students.
- h. *Comment:* The Subcommittee notes that on March 7<sup>th</sup> (erroneously typed as 3/17 on the course calendar, syllabus pg. 32) the students have both an exam and a project proposal due;

they wish to bring this to the departments' attention in case it was not their intention to have these coincide.

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught. At this time, CompSt/Theatre 3130H will continue through the approval process to the ASC Honors Committee.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A&H 2 Subcommittee; cc'd on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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